

KanCap facts

Why? Provide board/council members with consistent information about the 1996 Safe Drinking Water Act's capacity development requirements and about state regs.

What? A flexible, voluntary learning program that helps rural water districts and cities achieve the SDWA's health, public safety and economic goals by building managerial, financial and technical capacity.

How? Learning options range from on-site discussions led by technical assistance providers to self study.

When? Training will start in the Summer 2004.

Who? KDHE-approved technical assistance providers conduct training.

Cost? There is no fee for the materials if you attend either classroom training or have on-site discussions at your board/council meetings. Materials for self-study are available at cost.

Bonus! Successful completion of KanCap earns a variety of benefits, from a certificate of completion to points added to applications for KDHE funding (see back panel).

KanCap is sponsored by the Kansas Department of Health and Environment per the 1996 Safe Drinking Water Act. Training materials were developed under KDHE contract by the Kansas Rural Water Association with the help of state and national drinking water experts.

KDHE credits to participants

The Kansas Department of Health and Environment has authorized the following credits for successfully completing voluntary SDWA capacity development KanCap training:

- **Individual board/council member** – KDHE's Gold Club certificate

- **80% of an entire board/council** – KDHE's Platinum Club certificate; and recognition via KDHE publications, meetings and website.

- **More than 80% of an entire board/council** – KDHE's Diamond Club certificate; recognition via KDHE publications, meetings and website; and one (1) tie breaking point on applications for the Kansas PWS State Revolving Loan Fund.

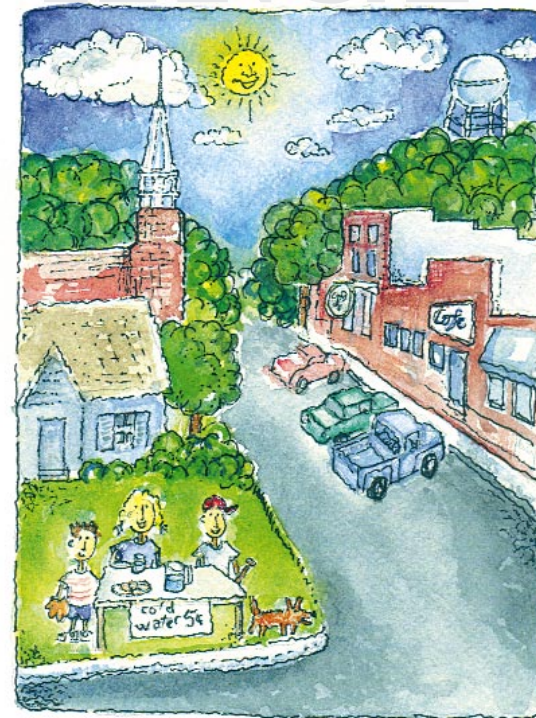
Extra points on the Kansas Public Water Supply Loan Fund applications are granted only for group training conducted by a KDHE-approved technical assistance provider. For a qualifying entity's points to continue, new board/council members must successfully complete the training within 18 months. For further information, contact Cathy Tucker-Vogel, KDHE, at 785-368-7130 or email CTuckerv@Kdhe.state.ks.us



BETTER management
FOR SAFE DRINKING WATER



KANCAP



Water IS Your Business!

Water pressure. Meeting all regs and standards. Affordable rates. City council and rural water district board members have a lot to consider.

In fact, your job is making the right decisions about complex managerial, technical and financial aspects of running a high quality water utility. Yes, it takes time to keep up on laws, regs and rules. But as a board/council member, you're personally responsible.

Question: Why serve on a governing body?

Answer: To help assure jobs and high quality of life for today and tomorrow.

Water is THE foundation of your community's jobs and future. Like it or not, you're in the water business.

KanCap is the program to help you do the right thing, on time.



Like any business, there are risks and options – but is your board/council keeping them in mind?

You need to know the pros and cons concerning your technical, financial and managerial decisions about water. That includes federal laws, such as the 1996 Safe Drinking Water Act's capacity development requirements for states and EPA. That's why KanCap, a component of the Kansas Capacity Development Program, was established by the state of Kansas. KanCap is an educational tool for board/council members.

How to get fast, reliable information? From KanCap experts who'll attend your board/council meeting, by going to training classes or by using self-study materials.

KanCap program topics

Managerial, technical and financial sections in the participant's notebook/CD include:

- 1.** Five myths plaguing board/councils
- 2.** Five tips for better board/council overview
- 3.** Who requires what ... and what happens if your system doesn't comply?
- 4.** Proven tools that get results for small systems
- 5.** Reducing risk and liability with written plans, assessments, audits, insurances, regular reviews and more
- 6.** Your regular board/council meeting: Gateway to good governance
- 7.** Communications: Over-rated or essential?
- 8.** Financial options from federal loans and grants to rate reviews
- 9.** Preparing and understanding financial statements
- 10.** Ever-changing technology: Frill or foundation?

KanCap covers more than 200 topics.

You choose

To meet your individual needs, KanCap includes:

- ✓ Facts, requirements and penalties concerning managerial, financial and technical capacity
- ✓ Kansas examples and case histories
- ✓ Participant notebook. Its accompanying CD has 52 brief videos of Kansans discussing hot topics such as employee evaluations, Open Meetings and Open Records laws, funding options, source water protection and customer relations. In addition, the CD links to scores of websites and contains over 180 documents with detailed information (pdf format).
- ✓ Sample ordinances and policies
- ✓ Learning options ranging from discussions at your board/council meetings to classroom training or self-study

Facts or Kansas examples. Self-study or group training. Covering all topics or just a few.

The choice is yours.

